

Class A clearance inspection record

Assessor's name:		
Assessor's licence number:	Expiry date:	
Assessor's business address:		
Telephone:		
Email:		
Contract number:	Job number:	Reference number:
Commissioning PCBU's name, address, and contact information:		
Clearance site address:		

Areas to assess

A brief description of the work, including the dates when the removal was done:

Time for Stage 2 thorough visual inspection

Estimated time in hours (for the Stage 2 thorough visual inspection):	Actual time in hours (for the Stage 2 thorough visual inspection):
Time difference between estimated and actual, and comment if over 20%:	



Class A clearance inspection record

Attachments Removalist details

Attachment number attaching the following:

Drawings/photos:	Asbestos Removal Control Plan (ARCP):	Notification form:
------------------	---------------------------------------	--------------------

Removalist details

Removalist's name:
Removalist's address:
Removalist's contact information:

Removalist site supervisor's details

Removalist site supervisor's name:
Removalist site supervisor's contact information:
Commissioning PCBU representative who will confirm when the clearance starts and acknowledge the outcome:

Anticipated start of the clearance

Confirmed start of the clearance

Date:	Time:	Date:	Time:
-------	-------	-------	-------

Stage 1 of 4: Preliminary site check and job completeness

State if the ARCP was checked to confirm the areas to assess: (Record any issues, differences, fixed installations, or ACMs to remain)	<input type="radio"/> Yes <input type="radio"/> No
Comments:	

State if the following are intact and working (if not, record the issues)

Work areas	<input type="radio"/> Yes <input type="radio"/> No
Comments:	
Enclosures/air extraction: (Airlock door flap (middle section) should deflect by 200-250 mm)	<input type="radio"/> Yes <input type="radio"/> No
Comments:	
Decontamination unit (DCU)	<input type="radio"/> Yes <input type="radio"/> No
Comments:	

Class A clearance inspection record

State if the following areas/items and their immediate surroundings are free of obvious asbestos debris and waste sacks (wheelie bins should be clear of dust and debris). Record any issues if not.

Note: 1.8 should also be free of unnecessary equipment. If not or this cannot be confirmed, note it down and continue the assessment. The enclosure is covered in Section 2.2

State if Stage 1 clearance passed or failed, and include the time and date

Assessor details

Attachments

Attach Stage 1 photos to the document with the date, time, and caption.

Skip area/waste route/wheelie bins	<input type="radio"/> Yes <input type="radio"/> No
Comments:	
Enclosures/air extraction: (Airlock door flap (middle section) should deflect by 200-250 mm)	<input type="radio"/> Yes <input type="radio"/> No
Comments:	
Decontamination unit (DCU)	<input type="radio"/> Yes <input type="radio"/> No
Comments:	
<input type="radio"/> Pass <input type="radio"/> Fail	Time: _____ Date: DD / MM / YEAR
Comments: (If failed, cross out the remaining stages and ask the representative to sign the acknowledgement box at the end.)	
Name: _____	
Signature: _____	
Photos showing transit route	<input type="radio"/> Photo attached
Photos showing waste route	<input type="radio"/> Photo attached
Photos showing area around skip	<input type="radio"/> Photo attached
Photos showing areas surrounding enclosure	<input type="radio"/> Photo attached

Class A clearance inspection record

Stage 2 of 4: Thorough visual inspection

Requirements:

Airlock/baglock/enclosure are free of waste bags, materials, and unnecessary equipment. Yes No

Comments:

All ACMs are completely removed from the underlying surfaces. Yes No

Comments:

Interior surfaces inside the enclosure are free from debris and fine settled dust Yes No

Comments:

State if Stage 1 clearance passed or failed, and include the time and date.

Pass Fail

Time:

Date: DD / MM / YEAR

Comments:

if failed, insert a photo of the location, cross out the remaining stages, and ask the representative to sign the acknowledgement box at the end.

Comments:

Record if additional, minor cleaning (less than 10 minutes) was needed

Assessor details

Name:

Signature:

Attachments

Attach Stage 2 photos to the document with the date, time, and caption.

Photos showing transit route Photo attached

Photos showing waste route Photo attached

Photos showing area around skip Photo attached

Photos showing areas surrounding enclosure Photo attached

Class A clearance inspection record

Stage 3 of 4: Surface testing by dust disturbance and clearance air monitoring - inside enclosure

Sampling information:

All areas are dry	<input type="radio"/> Yes <input type="radio"/> No	Comments/values:
NPU off and sealed	<input type="radio"/> Yes <input type="radio"/> No	Comments/values:
No evidence of lock-down sprays	<input type="radio"/> Yes <input type="radio"/> No	Comments/values:
Original floor surface uncovered	<input type="radio"/> Yes <input type="radio"/> No	Comments/values:
Area or volume of enclosure (state both m ² and m ³)	Volume in m ² :	Volume in m ³ :
Number of collected air samples	Calculated:	Actual:
Total surface testing by dust disturbance time (minutes)	Calculated:	Actual:

A drawing showing the sampling positions is included as attachment number:

Results

(use extra rows if more than 5 samples)

	SET 1: Fibre conc. (f/ml)	SET 2: Fibre conc. (f/ml)	SET 3: Fibre conc. (f/ml)	SET 4: Fibre conc. (f/ml)
Sample 1				
Sample 2				
Sample 3				
Sample 4				
Sample 5				

Class A clearance inspection record

State if Stage 3 passed or failed, and include the time and date.

<input type="radio"/> Pass	<input type="radio"/> Fail	Time:	Date: DD / MM / YEAR
State whether the area is cleared and ready for enclosure removal. Record the air monitoring test details in the attachment number.			
Comments: If failed, cross out the remaining stage and get the representative to sign the acknowledgement box at the end.			
Name:			
Signature:			
Photo showing pump 1 and area	<input type="radio"/>	Photo attached	
Photo showing pump 2 and area	<input type="radio"/>	Photo attached	
Photo showing pump 3 and area	<input type="radio"/>	Photo attached	
Add photos showing extra pumps and areas as needed	<input type="radio"/>	Photo attached	
Photo of the broom used	<input type="radio"/>	Photo attached	
Photos showing that areas are dry	<input type="radio"/>	Photo attached	
Photos showing that NPUs are sealed	<input type="radio"/>	Photo attached	

Assessor details

Attachments

Stage 3 photos to the document with the date, time, and caption. You must include a photo for each pump and associated area.

Class A clearance inspection record

Stage 4 of 4: Site assessment for reoccupation (after enclosure removal)

Requirements:

The former enclosure/work area and the nearby surroundings are free from visible debris, asbestos sacks, and waste Yes No
Comments:

The transit and waste routes are free of sacks and waste Yes No
Comments:

All ACMs involved in the work were removed, and any remaining known ACMs are intact Yes No
Comments:

Attach Stage 4 photos to the document with the date, time, and caption. Photos should show the former enclosure area is clear from debris and other material.

State if Stage 4 passed or failed, and include the time and date.

Pass Fail Time: Date: DD / MM / YEAR

The area can/cannot be reoccupied (circle correct option)

Comments:

Assessor details

Name:

Signature:

Commissioning PCBU's representative's acknowledgement

Complete one of the below, and cross out the other option.

I have been advised by _____ that the Clearance certificate has not been issued because the area has failed stage [number] _____.

Name:

Signature:

Time:

Date: DD / MM / YEAR

I have been advised by _____ that the Clearance certificate can be issued as the area has passed all four stages.

Name:

Signature:

Time:

Date: DD / MM / YEAR