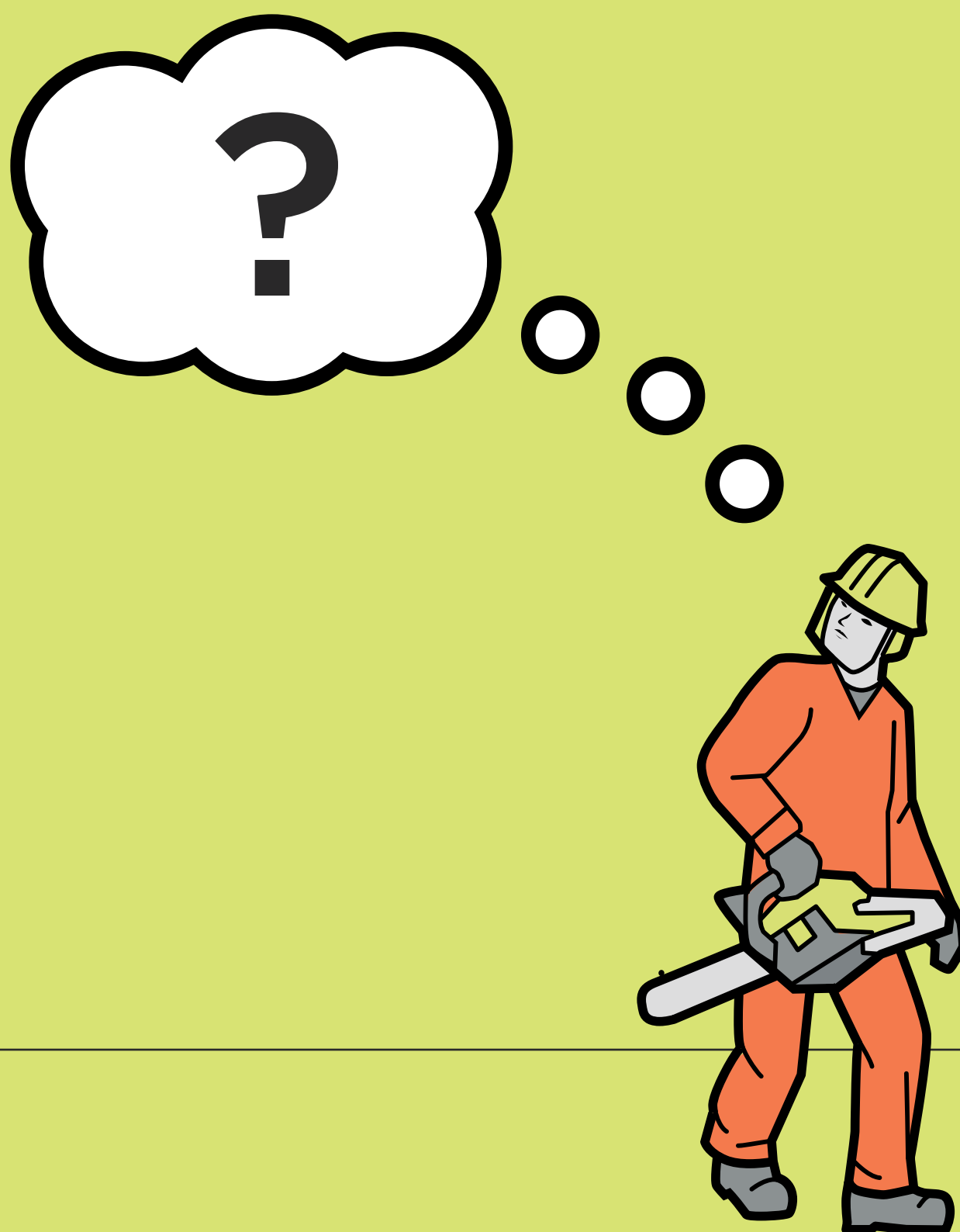




What your
boss can
expect of you
and what you
can expect of
your boss

Under the Health and Safety at Work Act (HSWA), you and your workmates have some basic rights to make sure you are kept healthy and safe. These are things you can expect of your boss.

But your boss also has rights. These are things that your boss can expect of you.





What your
boss can
expect of you

Your boss can expect that:

- you'll take reasonable care of your own health and safety
- you don't do things that could hurt yourself or others
- if you're asked to do something that's designed to keep you safe, and it's reasonable, you do it
- if you're provided with personal protective equipment (PPE) you wear it, and you wear it properly.



What you
can expect
of your boss

You can expect that:

- the place that you work is safe and that anything that could harm you has been thought about and controlled
- that you have somewhere to go to the loo and somewhere to wash your hands
- that there is first aid and someone who is trained in first aid
- that you get proper training to do your job
- that if you're not fully trained someone is going to watch over you to make sure you do the job safely

- that you will be provided with the right PPE
- that your boss will listen to you if you want to speak to them about health and safety
- that they will ask you what you think when they're talking about health and safety
- that you can ask to have a health and safety rep, or a Health and Safety Committee.



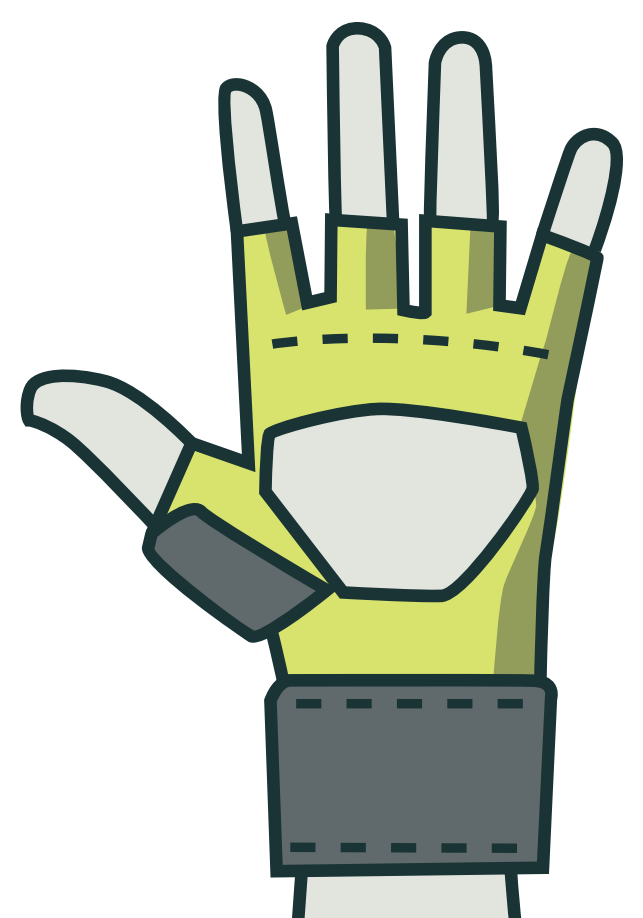
Speaking up



- Your boss or supervisor should be asking you what you reckon when it comes to health and safety.
- If they don't ask you, you should still be able to make suggestions.
- If there is something that is not safe – you have to speak up!

What if you're worried about speaking up?

- ask a workmate to bring it up
- talk to your HSR (if you have one)
- talk to your union
- talk to somebody, anybody. If something is not safe, somebody needs to be told about it.



The right to stop work or refuse to carry out work



If you think that there is something unsafe that could seriously hurt you or your workmates, you can stop work or say that you don't want to work.

- If you have stopped work, you need to let your boss or supervisor know as soon as you can.
- You need to work with your boss or supervisor to have a good go at sorting out the issue and trying to make sure that it's safe to go back to work.
- If you don't think it's safe to go back to work, you don't have to go back to work until you think it is safe.
- If you and your boss or supervisor have had a go at sorting things out but still haven't managed to do it, you can ask to speak to WorkSafe.