

Application for additional competency requirements on a certificate of competence

Use this form to apply for a additional requirements (explosives, underground, coal) to be added to a new or existing certificate of competence (CoC) under the Health and Safety at Work (Mining Operations and Quarrying Operations) Regulations 2016

Add additional requirements to:

New CoC Existing CoC

CoC number:

Expiry date: DD / MM / YEAR

1. Applicant details

Full legal name:

Physical address: (include postcode)

Postal address: (with company name if applicable) Same as above

Date of birth: DD / MM / YEAR

Mobile phone:

Work phone:

Email:

Company name and address:

Signature:

Date: DD / MM / YEAR

2. Application type

Additional competency requirements

Please tick the relevant box if you intend to:

- work in an operation that uses explosives
- work underground
- work in an operation involving in coal extraction.

Note: Additional unit standards and a separate oral examination are required for each area

	EXPLOSIVES	UNDERGROUND	COAL
<input type="radio"/> A-grade Opencast Coal Mine Manager	<input type="radio"/>		
<input type="radio"/> B-grade Opencast Coal Mine Manager	<input type="radio"/>		
<input type="radio"/> A-grade Quarry Manager	<input type="radio"/>		
<input type="radio"/> B-grade Quarry Manager	<input type="radio"/>		
<input type="radio"/> A-grade Alluvial Mine Manager	<input type="radio"/>		
<input type="radio"/> B-grade Alluvial Mine Manager	<input type="radio"/>		
<input type="radio"/> A-grade Tunnel Manager	<input type="radio"/>		
<input type="radio"/> B-grade Tunnel Manager	<input type="radio"/>		
<input type="radio"/> Mine Surveyor		<input type="radio"/>	
<input type="radio"/> Ventilation Officer			<input type="radio"/>

3. NZQA - Record of Achievement

Please obtain an official transcript of your Record of Achievement from NZQA (New Zealand Qualifications Authority).

You can obtain this by contacting NZQA on 0800 697 296, or online: www.nzqa.govt.nz

You will need to provide a certified copy of this document.

4. Certification

You must provide a certified copy of all documentation; this means it is required to be certified by an authorised person such as a lawyer, Justice of the Peace, Court Registrar, or notary public, to confirm that it is a true copy of the original document.

5. Checklist

Please check you have completed and understand the following:

Unit standards

- I have completed the required unit standards for the additional competency requirements (explosives, underground, coal).

Identification

- I have enclosed a certified copy of a current identification document.

Your details

- I have completed all the details on page 1.

NZQA - Record of Achievement

- I have enclosed a certified copy of an official transcript of my Record of Achievement from NZQA.

For any queries, please contact WorkSafe New Zealand:

BoE_Secretariat@worksafe.govt.nz

Please return the completed form and attachments to:

BoE_Secretariat@worksafe.govt.nz

or BoE Secretariat, PO Box 165, Wellington 6140