

# Fit and proper person

You as the applicant must complete, sign and date this form no more than three months before we receive it. You must complete this form correctly for your application to be valid.

This form must be attached to your certificate of competence application form.

## 1. Personal details

Please complete all of these fields.

Name: (first, middle and surname)

Other name(s): (eg maiden name)

Nationality:

Place of birth: (give the city and country)

Date of birth: DD / MM / YEAR

Telephone number:

Mobile:

Fax:

Email:

Residential address:

Postal address:  Same as above

### Change of name (only complete if applicable)

If your name has changed for any reason, please provide a copy of one of the following items (as relevant). Please tick included item.

- Marriage certificate
- Statutory declaration
- Deed poll
- Civil union certificate
- Certificate of annulment
- Divorce papers
- Other similar proof of name change

### Confirmation of identity

Please enclose a certified COPY of one of the following items to confirm your identity. The copy must be of a current (unexpired) document. Please tick the included item.

- New Zealand Driver's Licence
- Full birth certificate
- Certificate of New Zealand Citizenship
- Current refugee travel document used by or on behalf of the government of New Zealand
- New Zealand or overseas passport
- New Zealand firearms licence
- Current certificate of identity
- New Zealand Police or New Zealand Defence Force photo identity card issued to non-civilian staff

## 2. Mandatory questions

The following information is collected for the purposes of Regulation 38 of the Health and Safety at Work (Mining Operations and Quarrying Operations) Regulations 2016, which requires an applicant for a certificate of competence to be a fit and proper person to hold that certificate of competence.

Note that you may be eligible under the Criminal Records (Clean Slate) Act 2004 to state that you have no criminal record even if you do have convictions. For more information please refer to the Ministry of Justice website.

Each application will be considered on its individual merits. When assessing whether an applicant is a fit and proper person, the New Zealand Mining Board of Examiners will take into account any matters it considers relevant, particularly the information provided overleaf.

## Fit and proper person

Answer the following questions by ticking the box that applies to you.

1. Have you ever been convicted (in any country) in any court of law for any offence relating to health and safety?  Yes  No

2. Have you ever been convicted (in any country) in any court of law for any offence relating to controlled drugs (as defined in the Misuse of Drugs Act 1975) or relating to any prescription medicine (as defined in the Medicines Act 1981)?  Yes  No

3. Have you ever been convicted (in any country) in any court of law for any offence involving violence or causing danger to any person, or criminal damage?  Yes  No

4. Have you had any document, or certificate of competence (or other similar license or document) suspended, cancelled or revoked (in any country)?  Yes  No

5. Have you (in any country) previously had an application for a document or certificate of competence rejected?  Yes  No

6. Have you been convicted for any criminal offence (in any country)?  Yes  No

7. Are you presently facing charges for any offences (in any country)?  Yes  No

8. Is there any other information that is relevant to your application that has not been addressed in the questions above?  Yes  No

If you ticked yes to any of the questions above, give details below.

Include an explanation of the circumstances and steps taken to address the issue, and attach any evidence to support these steps (such as references, certificates etc). Your application is likely to progress more quickly if the information you provide here is complete.

Continue on a separate sheet of paper if necessary. Remember to sign and date any separate pages you include with this form.

## 3. Criminal history

Please attach a copy of your current New Zealand criminal record. This is available from the Ministry of Justice. Please also attach a copy of your criminal record history from all countries outside of New Zealand in which you have lived for more than 12 consecutive months within the last five years. Your report must be no more than three months old.

A report of your criminal record history is attached to this form

Please list below any attachments:

The Criminal Records (Clean Slate) Act 2004 provides a clean slate scheme for eligible individuals, preventing access to their criminal records. You must disclose all of your convictions if you are not protected by this scheme.

**Your certificate of competence may be cancelled if you provide any false information in relation to the matters on this form, or if you are no longer a fit and proper person.**

## 4. Consent

I authorise the collection by and the disclosure to the New Zealand Mining Board of Examiners for any of the following information about me for the purposes of determining my eligibility to be issued, and to hold, a certificate of competence under the Health and Safety at Work (Mining Operations and Quarrying Operations) Regulations 2016: my knowledge of and compliance with the health and safety regulatory requirements (including any regulatory action taken), and any criminal investigations, charges, and convictions (including in relation to health and safety offences). I understand that this information may be collected from, and disclosed by, any relevant person, organisation, or government department (including in Australia).

Signature:

Date: DD / MM / YEAR

### 5. Privacy statement

This information is being collected for the purposes of determining your eligibility to be issued, and to hold, a certificate of competence under the Health and Safety at Work (Mining Operations and Quarrying Operations) Regulations 2016. The intended recipient of the information is the New Zealand Mining Board of Examiners.

This information is being collected and held by WorkSafe New Zealand for the New Zealand Mining Board of Examiners.

The address of WorkSafe New Zealand is PO Box 165, Wellington 6140.

This information is being collected under Regulation 37 of the Health and Safety at Work (Mining Operations and Quarrying Operations) Regulations 2016. If you fail to provide the information sought, it may result in your application for a certificate of competence being refused.

You have the right to access, and request correction of, any personal information about you held by WorkSafe New Zealand (including the information provided on this form).

### 6. Declaration

Signature:

Date: DD / MM / YEAR

By ticking this box, you (the above named person) declare that to the best of your knowledge and belief the statements made and the information supplied in this form and the attachments are true, complete and correct.