

## Appendix 3:

# Close approach consent form example

Before work starts written consent is needed from the property owner:

- for **any** work to be done between 0.5 m and 4.0 m from a live low voltage overhead electric line on their property
- for a temporary structure or mobile plant to be placed or operated near a live low voltage overhead electric line on their property.

This form is one way to provide written consent. All sections of this form should be completed.

**Section 1: to be completed by the business carrying out the work** (if more than one business is involved, the main contractor should obtain consent).

**Section 2: to be completed by a competent electrical worker** with a current practising licence.

**Section 3: to be completed by the property owner after** Sections 1 and 2 have been completed. See the notes on the next page for instructions.

All work must comply with the New Zealand Electrical Code of Practice for Electrical Safe Distances – NZECP 34.

## Section 1. Application

Application for consent for work to take place near low voltage overhead electric lines not exceeding 1 kV, within the boundary of the property identified below (business carrying out the work to complete)

Name:
Business name:
Phone number:
Email:
Address: (where work to take place)
Details of work to be done:
Dates work to be carried out: DD / MM / YEAR to DD / MM / YEAR
<b>Consent requested</b> (select all that apply)
<input type="radio"/> For workers to carry out work within a distance of 0.5 m and 4.0 m from a low voltage overhead electric line, as per Section 9 of NZECP 34. <b>Consent cannot be given for work closer than 0.5 m.</b>
<input type="radio"/> For scaffolding or any other temporary structure to be positioned near a low voltage overhead electric line, as per section 3 of NZECP 34. <b>See WorkSafe's guide <i>Working near low-voltage overhead electric lines</i> for minimum approach distance information.</b>
<input type="radio"/> To use mobile plant within 0.15 m and 4.0 m from low voltage overhead electric lines, as per Section 5 of NZECP 34.
<b>Control measures to be used:</b> (to eliminate or minimise the risk of electric shock)
Control measures will be put in place by: (person/business)
Before work begins on: DD / MM / YEAR

## Section 2. Assessment of control measures

Assessment of proposed control measures  
(electrical worker with a current practising licence to complete)

Name:
Business name:
Phone number:
Email:
<input type="radio"/> I have assessed the proposed control measures in Section 1.
<input type="radio"/> The proposed control measures satisfy the requirements of NZECP 34.
Signature:
Date: DD / MM / YEAR

## Section 3. Consent

**Close approach consent**  
(property owner to complete, see notes on next page)

**Note:** WorkSafe recommends that the property owner seeks advice from a competent electrical worker with a current practising licence before giving consent.

Property owner name:
Phone number:
Address:
<input type="radio"/> I give consent for work to take place near a low voltage overhead electric line on my property
Signature:
Date: DD / MM / YEAR

## Notes for the property owner

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- You have been given this form to complete because a contractor needs to do work on your property near a live low voltage overhead electric line (power line).
- Before work needs to start, the contractor should give you enough time to read and complete this form.
- As the property owner, you own the power line from where it crosses your property boundary to where it connects to your house or building.
- NZECP 34 requires that you, as the line owner, must provide consent before workers can:
  - work within 0.5 m to 4.0 m of a live power line on your property, or
  - erect or place scaffolding or other temporary structure near a live power line on your property, or
  - use mobile plant\* near a live power line on your property.

Workers cannot work closer than 0.5 m to the power line unless the line has been isolated (the power cut off at the street).

**Section 1** of this form provides details of:

- the work to be done, and
- what actions will be taken to keep workers safe from electric shock while working near the line. These actions are called 'control measures'.

**Section 2** of this form is to be completed by a competent electrical worker with a current practising licence to confirm that the proposed control measures satisfy the requirements of NZECP 34.

WorkSafe recommends that you seek advice from a competent electrical worker with a current practising licence to confirm that the proposed control measures satisfy the requirements of NZECP 34.

**You should not sign this form until Sections 1 and 2 have been completed.**

Signing this form means you are giving consent for workers and/or temporary structures or mobile plant to be near a live power line on your property provided the confirmed control measures are put in place first to keep workers safe.

The completed consent form should be returned to the main contractor named in Section 1 before work starts.

It is recommended that you keep your own copy of the completed form.

### Where to find more information

WorkSafe's guide *Working near low voltage overhead electric lines*

*New Zealand Electrical Code of Practice for Electrical Safe Distances* (NZECP 34)

\* 'Mobile plant' is defined in NZECP 34 and includes cranes, mobile elevating work platforms, and tip trucks.