

# Add a supervisor to a current asbestos removal licence

Email: [asbestos@worksafe.govt.nz](mailto:asbestos@worksafe.govt.nz)

Post: WorkSafe New Zealand, Authorisations team, Asbestos Licensing, PO Box 165, Wellington 6140

## 1. Licence holder details

Name of licence holder: (as it appears on licence)	
Asbestos removal licence number:	
Physical address: (include postcode)	
Postal address:	<input type="radio"/> Same as above
Name of contact person:	
Work phone:	
Mobile phone:	
Email:	

## 2. Supervisor details

Name:
Date of birth: DD / MM / YEAR
Mobile phone:
Email:
Supervisor additional documents required:
<input type="radio"/> A recent head and shoulders passport style photo of the nominated supervisor.
<input type="radio"/> Evidence of the supervisor's age being over 18 (photo page of passport, driver's licence or fire arms licence).

## 3. Supervisor training and experience

### Class A

#### Experience

- Provide evidence that the nominated supervisor has at least three years' relevant industry experience, including at least 600 days in removing **friable asbestos** - some of which needs to be from the last 6 months.

**Note:** If the applicant is currently nominated class A supervisor on another licence (or was nominated and active in the last 6 months), they will not need to provide the above evidence of asbestos removal work.

#### Training

Attached is a copy of the certificate(s) issued to the nominated supervisor for the relevant courses:

- Friable Asbestos Class A worker course (NZQA 29766)
- Supervise Asbestos Removal course (NZQAA 29767)

### Class B

#### Experience

- Provide evidence that the nominated supervisor has at least one year's relevant industry experience, including at least 200 days in removing **non-friable asbestos** - some of which needs to be from the last 6 months.

**Note:** If the applicant is currently nominated class B supervisor on another licence (or was nominated and active in the last 6 months), they will not need to provide the above evidence of asbestos removal work.

#### Training

Attached is a copy of the certificate(s) issued to the nominated supervisor for the relevant courses:

- Non-Friable Asbestos Class B worker course (NZQA 29765)
- Supervise Asbestos Removal course (NZQA 29767)

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## 4. Fees

The following fees apply to applications (per supervisor):

Licence	Fee
Add a supervisor to a current Class A asbestos removal licence	\$550.00
Add a supervisor to a current Class B asbestos removal licence	\$170.00

### Fees are non-refundable.

Fee payments can be made by internet banking or over the counter at any Westpac branch.

**Note:** WorkSafe offices cannot accept cash, cheque or card payments.

### How to pay

Account name: WorkSafe New Zealand

Bank: Westpac Account: 03-0251-0040445-000

Particulars: Asbestos

Reference: Full legal name of company or applicant. **If you don't do this, your payment cannot be tracked and you may be asked to pay again**

A receipt will be sent as soon as the payment has been processed.

## 5. Declaration

- I have the consent of the supervisor applicant to be nominated on this licence.
- I have the authority to complete and submit this application.
- To the best of my knowledge the information provided in this application is true and correct.
- Each nominated supervisor is at least 18 years old.

Name:

Date: DD / MM / YEAR

Signature: